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Coming up at 5:30, is the first Transit Advisory Committee meeting since June. Here's what's on the agenda:



**MEETING PREVIEW: Transit Advisory Committee Meeting for Septemb...**

Another committee is getting back to business as usual after a summer break, and today we bring you the agenda for the first fall meeting of the Transit Advisory Committee. There have been a couple...

<https://guelphpolitico.ca/2023/09/15/meeting-preview-transit-advisory-committee-meeti...>

We're having some technical issues with people appearing remote and we're one chair short. Stay tuned.

We've got quorum, and tech issues not getting any better, so Chair Carey calls the meeting to order.

Disclosure of Pecuniary Interest and General Nature Thereof? None.

Chelsey Edwards, Community Engagement and Communications Coordinator from Guelph & Wellington Task Force for Poverty Elimination is introduced as new member.

Samar Tariq, VP - External Affairs, CSA, University of Guelph is also joining TAC, but they're not here.

Minutes of the last meeting approved.

First item, General Roles, Responsibilities and Procedural Training for ACOC's. Andrew Sandor, Council and Committee Assistant and Joey Tang, Legislative Coordinator from the City Clerk's Office are presenting.

The clerks will cover the legislative requirements, how to provide feedback, roles and responsibilities and procedural training.

Requirements:

-All meetings must be public

- minutes and agendas must be published
- all decisions must be made through resolution.

What is a meeting?

- A meeting is anytime a quorum of the committee is together talking about committee business.
- A meeting that occurs without proper public notice is an illegal meeting.
- All meetings must be held with prior notice given to the public, be open to the public

What's feedback?

- The only way that a committee can provide formal feedback to staff or City Council is through the passing of a resolution.
- Resolutions must be moved, seconded and then voted on w/ simple 50% + 1 majority
- 1 member of committee =/= feedback.

How is feedback reported?

- directly to staff and through staff to City Council.
- can also be made through a resolution
- Advice from a committee about an item that requires City Council approval must be included in full in the relevant staff report.

Staff role?

- provide impartial advice regarding various policy and programming decisions.
- build agendas, review them with the chair, and circulate them to the public and committee members.
- provide administrative and secretariat support, including general procedural advice.
- ...
- incorporate all recommendations and advice from committees into staff reports (where appropriate).
- work with the City Clerk's Office regarding resignations, recruitments and appointments.

Member role?

- The committee meeting Procedures establish the role of ACOC members.
- members attend meetings to provide knowledge and feedback on agenda items.
- members vote on policy positions brought before the ACOC by staff.

Chair's role?

- Agenda Planning
- Meeting Flow and Decorum
- Procedural Rulings
- Overall Meeting Efficiency and Effectiveness
- Open Dialogue with Support Staff and the Clerk's Office

Procedural Bylaw (rules of running the meeting):

- Focus on working through the agenda using basic procedures
- Chairs can't put forward motions and, as a best practice, should present their opinion last or simply through their vote

Basic Procedures:

- Committee must abide by the City's Procedural Bylaw
- Parliamentary procedure ensures fair and equitable decision making.

-Committee can only formally advise staff and City Council through resolutions.

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-Clerk's Office is your resource if meeting procedures are becoming cumbersome or confusing

-90% of parliamentary procedure is as simple as: A member moves a motion A member 2nds the motion Debate and discussion take place. Members vote, 50% + 1 is a pass.

What's a motion?

Proposes an action regarding an item that is currently before the committee and was listed on the agenda.

Motions can be:

-Debated

-Amended

-Referred or deferred

-Defeated

-Or Withdrawn

Good resolution vs bad resolution:

## How to Write Resolutions

### Good Resolutions

- That the Fantastic Guelph Transit Strategy, included as Attachment-1 to the Future of Guelph Transit Report, dated January 1, 2023, be approved.
- That the feedback provided by the Transit Advisory Committee regarding the draft Fantastic Guelph Transit Strategy, included as Attachment-1 to the Future of Guelph Transit report, dated January 1, 2023, be considered by staff for inclusion in the final report.

## How to Write Resolutions

### Not So Good Resolutions

- That the Fantastic Guelph Transit Strategy report be endorsed.
- That the feedback provided by the Transit Advisory Committee be considered by staff.
- The worst resolution of all - is no resolution at all!

There seems to be no further questions from the committee about any of this information.

Next, Shelter Replacement Project Update. Abby Spielmacher, Project Manager of Customer Experience will present this.

There have been a number of setbacks: fabrication delays, parts delays, shorthanded crews. They're still moving forward with the assumption that installation will begin in October (didn't want this to crossover with back to school).

These are full accessible enclosed shelters in Guelph Central Station. Work was supposed to begin in June.

Motion to receive the shelter report approved.

Next, Connect-to-GO Co-fare Program. Courtney McDonald, Manager of Transit Business Services will talk to this.

This new program for people connecting to GO buses or trains from Guelph Transit was introduced last month. Basically, you tap your OnYourWay card at GCS and you're reimbursed as you transfer. There have been 550 successful taps so far.

McDonald is reviewing all the outreach that Transit did to promote the change.

Tactic – Transit Fare Strategy
Memo/procedure for Transit staff on the program changes
Internal staff email/memo to the operators on the updates to the program/next steps
Memo/procedure for ServiceGuelph/customer service staff on the program
Public Notice
Facebook and Twitter posts (Guelph Transit social channels)
City web page update guelphtransit.com – see notes below
GO Transit web page update – see notes below
GCS Boards (promoting program)

Instructional card for inside bus Size: 10.5 x 3.75
Validator Wrap
Validator Instruction Sign
Updates to website
Ride buses to educate customers (3 weeks)
GO to train station to educate customers (3 weeks)

Edwards notes that it's a long process to apply if you're not tech savvy since you have to take picture of the front and back of Presto card and have copies of ID. Anyway to simplify?

McDonald says they're changing the form to just enter the info. Also coordinate with Service Guelph so that if someone comes up to the counter at City Hall they can work with Transit staff in real time to update the info and answers questions.

Apparently there were "significant issues" with people using their Presto card to get free rides on transit, and since all those transactions are billing back to Metrolinx, they wanted Guelph to have a compliance card, which we now have.

Edwards adds that not everyone has valid Canadian I.D., and that may be a barrier because people don't know what kind of I.D. they need to have. Big issue with international student. Administrator Judi Prigione says that she was doing outreach with Conestoga.

Member asks about why the process is so complicated and points out that you have to go through the process all over again if you lose your Presto card. McDonald says that they need the validating system if GT isn't going full Presto.

MacDonald says that staff will take back the suggests about simplifying the registration process and increasing the signage. GM Robin Gerus says that he knows there's a bit of

struggle, but Transit is trying to keep up.

Motion to accept the report with the two notes from committee members passes unanimously.

Next, McDonald will update about the Fare Strategy Update. She says there's been great positive feedback, but wants to hear from committee.

One member says people have noted the increase in cost for the monthly pass, it's about \$10 more. McDonald notes that frequent users are paying more but they don't have to pay at once, and 35% of users weren't getting max value.

Edwards says people on the affordable pass system had concerns their passes were changing. McDonald notes that fare-capping will be introduced for the top two tiers of the affordable pass program in Nov. Prices will not change though.

Motion to receive the report is approved.

Guelph Transit Future Ready Action Plan Year 2 Update. Laura Catalano-Bragues, Supervisor of Planning and Scheduling will present.

Catalano-Bragues says that a report on the first two years of the plan will be coming to info reports to council on Oct 6. This covers holiday on-demand, 9-min on #99, increased frequency on key routes.

She says that as the new 90s routes are introduced, they will be all-day on holidays. Transit is studying the on-demand transit bookings to see where the demand is.

New frequency on routes were determined on on-time performance. Essentially, the ones chosen were having trouble making it back to GCS in 30 minutes. On-time performance is increasing midday because of that.

Implementation of the #19 to Stone Road Mall is showing promise, but there will be some tweaks in the future. Also look for tweaks coming to the #8 coming as Transit addresses the longer than average layover at Stone Road Mall after the mall closes.

Things will change as the plan rolls with external developments. The Speedvale mainline may be delayed because the construction work on Speedvale itself is delayed.

Catalano-Bragues also notes that GT is now at 92 per cent of pre-pandemic ridership, which is outpacing the Canada-wide return to pre-pandemic ridership, which is at 80 per cent. Should meet goal of 7 million rides by end of year.

Edwards asks if there's been any plan to accommodate new growth projections, especially in south end. Catalano-Bragues says that if new projections are released staff will be able to go into 10-year plan and see what they can adjust.

Motion to accept the update passes.

Next, TAC Rider Feedback. First Q is about Scheduling of Bus Routes 16 and 19 in relation to the Route 99. Catalano-Bragues says they talked to business in the area about shifting the time, and they didn't say that there'd be much a difference.

Also at play here is that in the collective agreement for the drivers is that they're required to have a private break space with bathroom access, and Stone Rd Mall doesn't have a space available. They do have a space at the UC.

Catalano-Bragues adds that there could be changes once the new terminal in Clair-Maltby comes online.

Next Q, Air circulation and filters on Guelph Transit Buses. Michael Van Kooy from fleet electrification explains that the baseline bus was 93.8 per cent effective, and there was only a difference of 2 per cent with the top of the line filter.

Member Sridhar says he asked the question because with new waves of COVID coming, this might be information that they should have handy for the general public.

Next, General Transit Update, including Electric Buses. Van Kooy says that Guelph has received all four of the EV buses, and they'r out and about. Rider feedback has been very positive. There's another seven on order and they will be received as they're completed failing delays.

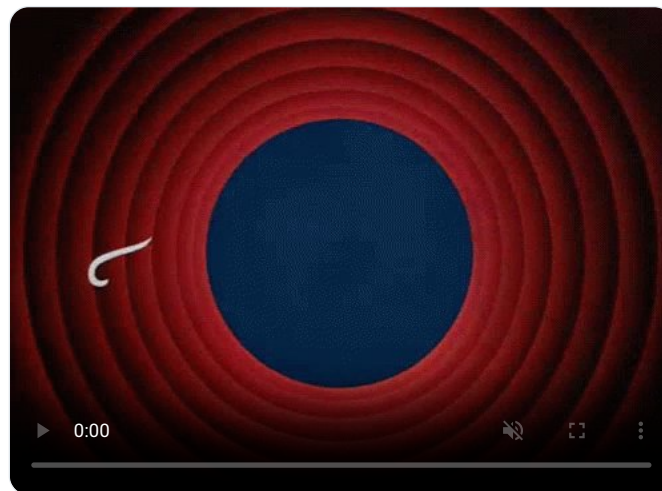
Transit is still doing some testing to make sure that the EVs are running on the bus that best suits them, and that testing will continue as we enter winter and conditions change.

Gerus says that they're seeing better results on the EVs than expected. Also, there's one more group of trainees coming through before the end of the year.

Motion to receive the report as information approved.

Carey offers her appreciation to staff for these long days when there are TAC meetings.

This meeting is concluded.



@threadreaderapp unroll please!

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