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Coming up at the top of the hour, it's the first Committee of the Whole meeting of the year.



Committee of the Whole Preview – What's on the Agenda for the Janua...

We haven't had a Committee of the Whole meeting since July 2022, and while the council year will not technically begin with CoW as the first meeting of 2023 (see the separate preview for the ...

<https://guelphpolitico.ca/2022/12/29/committee-of-the-whole-preview-whats-on-the-age...>



Mayor Guthrie has called the meeting to order. The gallery is full of City of Guelph staff here for today's recognitions.

No Disclosure of Pecuniary Interest and General Nature Thereof, but regrets from Cllr Gibson.

This month's recognitions:

2.1 Engineering and Transportation Services

PMP (Project Management Professional Certification) from Project Management Institute
Crystal Kaminski, Administrative Assistant, Engineering and Transportation Services

C.Tech Designation (Certified Technician) from Ontario Association of Certified Engineering Technicians & Technologists
Louis De Jong, Development Technologist, Engineering and Transportation Services

P.Eng Designation (Professional Engineer) from Professional Engineers Ontario
Ethan Barrand, Development Engineer, Engineering and Transportation Services

National Parking Professional of the Year from the Canadian Parking Association
Marg Lemoine, Parking Coordinator, Engineering and Transportation Services

Brownie Award received from Canadian Brownfields Network under the category 'REPROGRAM: Legislation, Policy and Program Initiatives' - Guidance for On-Site and Excess Soil Management
Kyle VanderMeer, Environmental Engineer, Engineering and Transportation Services
Prasoon Adhikari, Supervisor, Environmental Engineering

2.2 Economic Development Council (IEDC) Gold Award of Excellence for The Guelph Shops Holiday Wish Book

The centerpiece of the 2021 Guelph Shops holiday campaign - a prime opportunity to promote Guelph as a top visitor and business destination during the holiday season

Kurtis Wells, Economic Development Officer, Economic Development and Tourism

2.3 Ontario Cultural Days - Collaborative Programming Award

Staff of Museums and Culture, Culture and Recreation

Artists in Residence:
Silas Chinsen
Sophia Chilton
Caleb Bray

*2.4 Public Works Week Award

2022 Canadian Public Works Association's National Public Works Week Award for a Community of 100,000 or More

Raven Rise, Administrative Assistant, Operations
Stephanie Shouldice, Environmental Program and Planning Coordinator, Environmental Services

Heather Yates, Project Manager, Environmental Services
Mari MacNeil, Manager, Compliance and Performance, Environmental Services

Samantha Dupre, Community Stewardship Coordinator, Parks
Dave Beaton, Program Manager, Forestry and Sustainable Landscapes, Parks

Sally Drew, Administrative Assistant, Environmental Services
Alan MacDonald, Fleet Safety and Efficiency Trainer, Operations

Judi Prigione, Administrative Assistant, Guelph Transit

Donna Tremblay, Program Manager, Operations

Glen Inglis, Public Works Supervisor, Operations

Kyle Gagne, Public Works Supervisor, Operations

Pat Cole, Public Works Supervisor, Operations

Courtney McDonald, Manager, Transit Business Services

Crystal Kaminski, Administrative Assistant, Engineering and Transportation Services

Doug Keenie, president of the Canadian Public Works Association is here in-person to present the 2022 Canadian Public Works Association's National Public Works Week Award for a Community of 100,000 or More to City of Guelph staff.



First item of business for this meeting is the 2022 External Audit Plan. Matthew Betik, Partner for KPMG LLP will present.

Chair Allt, the Audit chair, is keeping this ship tight saying that he would like the motion to receive on the floor before taking questions. Betik is appearing virtually.

Betik says audit quality means doing the right thing at the right time, and that is the focus of KPMG. He says that the quality and timelessness of information received from staff has always been excellent and he doesn't anticipate any problems there.

What's materiality? It's the level at which there are too many incorreceted statements in financial materials where KPMG would not give a clean audit. Guelph has never gotten close to that level, Betik says.

Materiality for Guelph is set at \$8 million, or 1.5 per cent of total revenues. That sounds like a lot, but keep in mind that the City of Guelph's budget is around \$500 million.

The audit work KPMG does for the City:

Group audit - Scoping	
Entities	Scoping
Corporation of the City of Guelph (consolidated)	Audit
Downtown Guelph Business Association	Audit
Wellington-Dufferin-Guelph Public Health	Audit
Guelph Junction Railway	Audit
Guelph Municipal Holdings Inc.	Audit
The Elliott	Audit
Provincial Offenses Court Program Statement	Special Report

Areas of focus through the audit: financial statements (obviously), but also any areas with large balances. They look at post-employment benefits, liabilities for contaminated sites, capital assets, reserve funds and various revenue streams as well as gov't transfers.

If you want, you can check out the full report here: <https://pub-guelph.escribemeetings.com/filestream.ashx?DocumentId=33156>

Recommendation: That KPMG LLP's 2022 External Audit Plan be received for information. Moved by Goller and Downer.

Cllr O'Rourke asks about use of AI in the audit and if there's an impact on time and cost? Betik, who's been doing this since '89, says AI has reduced # of tasks and menial tasks, so that has reduced some costs, but there are great requirements on auditors for quality, conduct.

O'Rourke asks about effect of increasing materiality. Betik says that would have an effect on the number of sample items, fewer samples could lean to less confidence but materiality is left for the auditor to establish.

O'Rourke asks about additional efforts due to number of new auditing standards. Betik says adapting is about 5-6% of their time, but doesn't anticipate that the impact will be visible from this committee perspective.

O'Rourke asks if the audit will be on premises this year. Betik says that's the expectation, they were on-site for some of the audit last year.

No further questions or comments, Recommendation approved unanimously.

Next, some matters of governance back under Mayor Guthrie, 2022-2026 Council Appointments. Council needs a vice chair for Governance, and a chair and vice-chair for Committee of Management for the Elliott.

Guthrie notes that there's presently no vice-chair, and he's wanting to strengthen opportunities for council by having a vice-chair that can take over if he's not there. In other words, CoW has to update terms of service too.

Guthrie says he would like CoW to consider Busuttil as vice-chair owing to her wealth of experience at the school board. She has the ability to both support and challenge in the mayor in governance, Guthrie says.

He also notes that it would mean Busuttil is the VC of two things (audit), so Guthrie says there's an opportunity for someone else to take that role. He notes Cllr Richardson has no chair positions right now, and she has said she's willing to sit as VC of audit.

Guthrie throws it to Allt who thanks Busuttil for being vice and "respectfully" asks he to step down to move the motions. Busuttil does so.

First, motion to appoint Richardson as vice-chair of audit replacing Busuttil. Allt/Goller move. Motion passed unanimously.

Allt moves motion to update terms of reference for Governance committee, and Busuttil appointment as vice chair. Klassen seconds. Motions approved unanimously.

Downer nominated as chair of Committee of Management for the Elliott by Allt/Klassen. Approved unanimously.

Klassen nominated as vice by O'Rourke/Busuttil. Approved unanimously.

Before wrapping the thread, here are photos of the happy staff recognition and award recipients 1/2



Staff recognition and award recipients 2/2



Meeting adjourned!



[@threadreaderapp](#), unroll please!

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